The word milestone comes from a time when travelers could find the distance between one point and another marked on a stone set beside the road. We now think of a milestone as an action or event that marks a significant change or stage in development. Either way, milestones measure progress.

Cornell University recently celebrated a historic milestone with its Sesquicentennial. More are coming soon with the inauguration of Cornell University’s first female President, Beth Garrett. Within IPP, we have had our share of milestones this year; welcoming new leaders, changing our division’s name, and establishing a strategic plan to guide our efforts in the years to come. Just this month, my office moved to room 308 in Day Hall, further establishing my role as part of the University’s core of senior leaders.

In this month’s newsletter you’ll read about some of the milestones within our own division, changes that may not garner headlines, but will help shape who we are and how we work in the years to come.

You’ll read about a new materials procurement process for zone personnel utilizing the EZMaxMobile application. This is an important step for us, and represents further progress in our continuous improvement of the procurement process, something we first initiated following feedback from the 2012 employee survey.

We’ll also hear from the IPP Diversity Committee on initiatives within IPP resulting from their efforts in accordance with the University’s Toward New Destinations program. Changes to the look, functionality, and content of our division website are coming too.

Sometimes, when we get busy, it’s easy to lose sight of the day-to-day accomplishments that propel us forward. However, these are the events that will become milestones in the success of IPP in its mission to create and steward a dynamic environment in support of the University’s mission.

Be sure to stop by Day Hall 308 and say hello!

Julie Parsons

Thank you all for your dedication to the overwhelming success we have seen in this unprecedented year of special events. As the Event Coordinator for FM, I have received so much positive feedback from all over the University. IPP’s efforts on behalf of the many event organizers and attendees are truly appreciated.

- Julie Parsons
The evolution of FM material procurement: paper-based to electronic
Erin Sill, Maximo Manager

After a year of development, this month new functionality was added to the Maximo mobile application, EZMaxMobile, which will allow trades to submit material requisitions electronically.

Trades staff will now be placing material orders for their work orders using EZMaxMobile on their mobile device via WiFi. When the materials associated with a specific work order are received, they will be able to view receipt status directly on their mobile devices in real-time. Order histories will be used to associate parts with specific assets for quick and easy ordering in the future.

Photos can also be attached to requisition line items to provide additional information and clarity for the procurement group when placing an order.

For most orders, line by line details of materials will be displayed on work orders and billing statements.

The goals of this deployment are to reduce the number of systems involved in the FM material requisition and ordering process, make the process less complex, increase transparency, and improve communication and reporting. Integration with the University Business Services Center systems will streamline information processing. With Procurement no longer dependent on a paper and e-mail driven process, material requisitions will become faster and more efficient.

This new process is a result of the FM Procurement Process Redesign Project which began in the fall of 2013 to improve prioritization, effectiveness and efficiency in maintenance and material procurement. A team which consisted of zone staff and U&SA FSC staff partnered with consultants from Computerized Facility Integration, LLC to address processes related to the procurement of materials, from the point where materials are requested, through to receipt and delivery. Feedback and suggestions were also collected from FM staff and campus partners.

The Core Project Team includes Debi Geiger and Randy West from FM Procurement, Dean Goble from Utilities, Lori Lewis from IPP Programing Services, and Erin Sill as the Maximo Project Manager.

KUDOS and THANKS to the personnel involved in testing the new system. Especially Wayne Finton, Matt Everhart, Del Armstrong, Anthony Scarofile, and Jen Cornell.

View a PowerPoint on this initiative on the Maximo website.

For more information, please contact Erin Sill emw46@cornell.edu 607/255-7943
IPP Diversity Council 2015/2016 Initiatives

Erin Moore, Sustainability Engagement Manager
Heather Mulks, FM OPS Electrical Manager
Michael Swartwout, Project Manager

The IPP Diversity Council has three new initiatives they will be working on in the upcoming year. In the continuing goal for increasing diversity within IPP, our focus will be on increasing the diversity of the candidates for posted positions for trade personnel in the IPP Shops as well as increasing the retention rates of these personnel. Our second initiative focuses on improving LGBTQ inclusiveness through increased understanding within IPP and a staff generated action plan. The third initiative will promote reflection around social identity by creating a "Cultural Cookoff" celebration. Staff across IPP will be invited to prepare a dish that represents their culture and heritage. During the program, staff will be asked to discuss the meal and its cultural importance (e.g. tradition, symbolization, religious).

The IPP Diversity Council is looking for new members.
Interested folks can contact:
Erin Moore
edm93@cornell.edu
Heather Mulks
hlm32@cornell.edu
Mike Swartwout
mls227@cornell.edu

Be a contributor!

The Steward is for and about IPP staff. We’re looking for stories that celebrate the positive work/life balance that we are all striving to achieve!

In future issues we’d like to highlight IPP staff members’ accomplishments and achievements outside of the workplace. Do you know about a coworker that is doing something important or interesting? Interview them and tell us about it! Do you have a hobby or a passion outside of work that makes you tick, or are you participating in an event people would be interested in? Write up a short piece and share something meaningful to you outside of work.

You can email story submissions to Joe Remillard (jhr34@cornell.edu), Pam Lockwood (pml64@cornell.edu), or Julie Parsons (jh252@cornell.edu).
Changes to the division website are coming this year!

Two groups within IPP are working with CIT on the redesign of IPP.cornell.edu. One group is focused on design and implementation while the other is charged with updating and managing content.

The goal is to make navigation easier by basing it on the tasks users want to accomplish rather than familiarity with the divisional org structure.

Another important change affects how content is managed.

Content management for departmental sites is now the responsibility of designated Content Managers within the departments themselves. By decentralizing the ability to add and edit content, the goal is to make the site more responsive to the changing needs of users and to make editing content and keeping the site up-to-date easier.

Our new website is anticipated to be online late in 2015.

Requests related to website content should now be made through your designated Content Manager (see insert).

Energy & Sustainability: Vicki Davis
Contract Colleges Facilities: Karen Kunz
Facilities Management: Jocelyn Becraft Watkins
Infrastructure Properties and Planning: Joe Remillard - IPP Content Administrator
Finance: Sue Kern Wilkins
Human Resources: Roberta Dillon
Office of the University Architect and Campus Planning: Joan Curtiss
Project Administration: Laurrie Coffin
Real Estate: Sarah Dean
Transportation and Mail Services: Amy Lynne Ross

How do you like the new look of the newsletter?
Please send your feedback to
Joe Remillard Jhr34@cornell.edu
Pam Lockwood pml64@cornell.edu
Julie Parsons jh252@cornell.edu

The HSB Bikeshare bikes are available for use (sorry, umbrellas are not included). To sign out a bike and helmet, please stop by Customer Service in room 105.

The bikes, which are a great way to get around campus and get some exercise too, are now stored indoors and maintained by Fleet Services.

Has your work location changed recently? DO you have a different mobile or desk phone number? Don’t forget to update your contact information at:
workday.cornell.edu
As the final word in this month’s newsletter, I would like to thank everyone who came to the two IPP Town Hall meetings that were held at Biotech in June. I was so pleased to see such a great turnout.

I encourage everyone to attend the town hall meetings. We have them twice per year, with two sessions each time – one in the morning and one in the afternoon. They are an opportunity for me to share news and information that affect the entire division, but more importantly they are a chance for me to be able to speak to all of you directly, and for you to share your thoughts and to ask questions as well.

Communication is always most effective when it’s inclusive and open. The Town Hall meetings are a time for us to be together as a group to talk about things that are important to the division, and to people as individuals.

I hope to see even more people there this winter!

Let’s all keep our fingers crossed that the rain is going to let up soon and summer will truly arrive. I hope everyone has planned some time off to rest and re-energize for the busy months ahead. Have a wonderful summer filled with some milestones of your own!

Kyu

The closeout

Kyu Whang, Vice President of Infrastructure Properties and Planning

A new CUinfo

University Communications has recently completed an overhaul of the CUinfo page (www.cuinfo.cornell.edu).

The redesign is in response to user feedback that encouraged Ucomm to give users some control over the types of alerts they were receiving and to include links to other commonly used sites and applications.

The new version allows the user to set their own preferences around the types of notifications they will receive and has links to dozens of applications divided into staff, faculty, and student categories.

Utilizing the Kerberos login function, the site is able to remember your selected preferences for future visits.

Check out the new site and add it to your bookmarks!

IPP Mission: Create and steward a dynamic environment to support the university mission.

IPP Vision: Accelerate the transformation of Cornell University into a world recognized model of excellence, innovation, and sustainability.